

[Name of Market] Farmers' Market By-Laws

Adopted [date of adoption]
Revised [date(s) of any revisions or amendments]

- **Article 1 - Formal Title**

What is the official name of the organization that operates the market.

- **Article 2 - Purpose**

Why does the organization exist? What is its purpose or mission?

- **Article 3 - Membership**

Qualifications for becoming a member. Responsibilities of membership.

- **Article 4 - Steering Committee: Officers and their Duties defined**

How the makeup Steering Committee is determined. Who is eligible for the Committee? What are the offices of the organization and what are their duties and responsibilities. Length of terms of office. Can non-officers be on Committee? Can the Steering Committee create other ad hoc or standing committees?

- **Article 5 - Meetings**

Time during which at least one meeting of the organization must take place. Purpose of that meeting. Member privileges, number of votes per membership. Define quorum required for meeting to be valid. Amount of prior notice required.

- **Article 6 - Records**

Are the records of the organization open to all members? What records shall be kept.

- **Article 7 - Dues and Liquidation**

How are the dues to be set (not the amount, but the procedure) and who they should be paid to. Penalty for failure to pay dues. What will happen to the organization's assets upon dissolution of the organization? What about non-cash assets (things)?

- **Article 8 - Amendments**

How amendments to the by laws are to be made; amount of prior notice given; percentage vote required to pass amendments.